

Bath Township Public Library

Meeting Minutes

Wednesday, November 16, 2022

Present: (Board Members) Sue Garrity, Lynn Bergen, Ken Jensen,
Audrey Barton

Absent: Theresa Kidd, Larry Fewins-Bliss
(Library Director & Staff) Kristie Reynolds

Public Present: none

Next meeting: Wednesday, January 18, 2022 @ 6:00 pm

I. Regular Business

- a. Meeting called to order at 6:03 pm
- b. Moment of civic reflection.
- c. Audrey **motions** to approve the agenda, Ken supports, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Lynn **motions** to approve the minutes with the change of “Lynn” to “Carrie” within the treasurer’s report, regarding PayPal adjustments. Sue supports, all in favor.

II. Financial Report

Please see the full Treasurer’s Report in the October meeting packet.
Lynn reports that as of October 31st, the budget year is 83% and expenses are 82.6%.
Savings and checking balances are on target, and we’re in good shape.

Kristie reports that the email migration is complete, and the final cost came to a total of \$6000, much less than the quoted \$8300. Lynn **motions** that Kristie check with the auditors and the accountant regarding the appropriate way to move the remaining \$2300 back to savings.
Sue seconds, all in favor.

Ken **motions** to accept the financial report and Sue supports it, all in favor.

III. Director Report

Please see the full Director’s Report in the October meeting packet.

The newly hired part-time staff member, Harrison, is a great addition to the team. A new page has also joined BTPL. Welcome, Davonna and Harrison!

This season's main event, the Halloween Carnival, was a big success! The library is offering many smaller craft events throughout the end of autumn. Kristie has also made appearances at public schools and has hosted multiple strategic planning group sessions with great discussions. Also, she has attended several state-level meetings and events. Jana has reached out to RESA (based in St Johns) and local preschools and is building stronger relationships.

The library has added several new art pieces in and around the library. Many are on loan from Eggleston Gallery. The Bath Public Art Committee installed a new mural behind the library, at the book drop.

IV. Unfinished Business – Items for Discussion

- a. A Strategic Planning Session for the Board is planned for Friday, Nov. 18th.
- b. Budget Adjustments proposed for 2023, viewable in the November packet.
Lynn **motions** to accept the proposal of the “2023 B” budget: Ken seconds, all in favor.

V. Unfinished Business – Items for Action

- a.

VI. New Business - Items for Discussion

- a. December Meeting: Sue **motions** to not have a meeting in December. Ken seconds, all in favor. The next BTPL Board of Trustees meeting will be Wednesday, January 18, 2023.

VII. Items for Action.

VIII. Closing

- a. Public Comment: none
- b. Board Member Comments:
- c. Lynn **motions** to adjourn the meeting at 6:57. Sue seconds, all in

favor. (Minutes recorded by Audrey Barton, Secretary)